



# A whole new world

Are you ready to take  
the leap with us?

MGI Melbourne Graduate Program

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[www.mgimelb.com.au/careers](http://www.mgimelb.com.au/careers)



# Wouldn't you like to have it all?

Yes please!

Read on...

Choosing a company to launch your career is one of the most important decisions you will make.

Why not select a company that offers it all so you don't have to miss out on anything?

#### What do we mean?

We mean great exposure to a variety of roles. The opportunity to work with a diverse range of successful clients, as well as mentoring from experienced partners and managers who are approachable and supportive.

We mean being a 'person' not just a number. We also mean support and training for your Chartered Accountants qualification as endless opportunities for personal and professional development.

MGI is a rapidly growing company of accounting professionals. We are focused on providing business growth solutions to help our clients manage and grow their businesses and increase their personal wealth.

If you have recently graduated, or are about to complete your studies and are looking for a place in a graduate program, or if you are an experienced practitioner, we would like to hear from you.

Push the button!



# A whole new world



Ahead is a whole new world of exciting career possibilities, and you know that today's choices can change your future.

It is a daunting prospect with so many things to consider. You want a flexible career path so you can experience a range of business and accounting services; you want to continue your professional development; and you would like to learn directly from the industry's best.

But at the same time you know there is more to your life than being a professional. You want to have fun and make some real friends in your new work environment.

Maybe you can have it all.

Working for MGI may be the right place for you to launch your career. We offer a real alternative to a career in the 'big four' accounting firms.

#### **Globally...**

MGI has 10 offices located in key commercial centres around Australia and New Zealand and is part of a global alliance of over 280 offices in 80 countries. MGI has over half a century of experience as one of the largest group of independent accounting firms in the world.

#### **But locally...**

For over 20 years, MGI Melbourne has focused on finding business solutions for our clients. We are business growth advisors who create solutions to help our clients move ahead, whatever their goals. What sets us apart is our drive to deliver holistic solutions from start to finish.

Our clients range from large, established corporations with international ambitions, to growing and dynamic privately owned businesses.

# Ready to take the leap?



If you're ready to launch your career, we're ready to take the leap with you.

With six principals and over 40 staff in Melbourne, our local office is supported by a network of national and international MGI offices in over 80 countries worldwide.

This means you have access to local knowledge and global resources when you start your career with us.

Our advanced in-house training programs will also ensure you reach your full potential. You will be assisted through the challenges of the Chartered Accountant qualification by participating in our graduate program and by working closely with your buddy/mentor.

We understand that being a successful accountant is not just about being good with numbers. MGI encourages your personal development as well. Our development programs ensure you are equipped with the right skills for success in and out of the office.

Jena Barrett, Accountant



# Why is this the right place to launch your career?

## **You are a person, not a number**

Making the transition from the casual environment of university to working in an accounting firm, oriented to providing optimum client service, can be an exciting challenge. As a member of the MGI team you will find our culture open and friendly. Partners and senior team members are genuinely interested in your career aspirations. You will have the opportunity to meet new colleagues both through your team work and through the MGI's social activities. MGI promotes open communication at all levels.

## **Direct access to partners**

Working for a large accounting firm employing hundreds of professionals can be an overwhelming experience. It is also not always easy for partners and senior team members to get to know you as an individual. Often senior team members, as a result of their hectic schedules, do not have the time to help you shape your skills and ambitions.

To ensure you have access to our top people, MGI has established a buddy/mentor program that brings together successful senior employees and our graduates to share information, challenges and advice.

This enables you to gain valuable insights and begin to create personal and professional networks in order to develop your career. MGI's mid-tier size is also an advantage. You will interact constantly with senior managers and partners providing you with the opportunity pick up tips to fast track your career.

## **Opportunity for rapid career development**

When you first start out on your career it is difficult to think past the first few months on the job. The excitement of work assignments, meeting your MGI colleagues, getting to know the partners and interacting with clients makes thinking about your career path seem unimportant.

MGI understands team members want a clear career path. MGI also recognises not everyone is aiming to be a Managing Partner. We will work with you to develop a career path that matches your skills and aspirations.



Why is this the right place to launch your career?

**Advanced training programs**

We know you have already committed to your future by completing your tertiary qualifications and making the decision to become a professional accountant.

At MGI we want to ensure you reach your full potential by providing access to first class training. You will be assisted through the challenges of the Chartered Accounting qualification by participating in MGI's graduate programme as well as by working with your mentor.

MGI encourages the development of your interpersonal skills such as teamwork, time management, negotiation, and presentation skills as part our professional development programme.

This structured programme, combined with on-the-job professional training, ensures you are equipped with the right skills for success.

**Exposure to different disciplines**

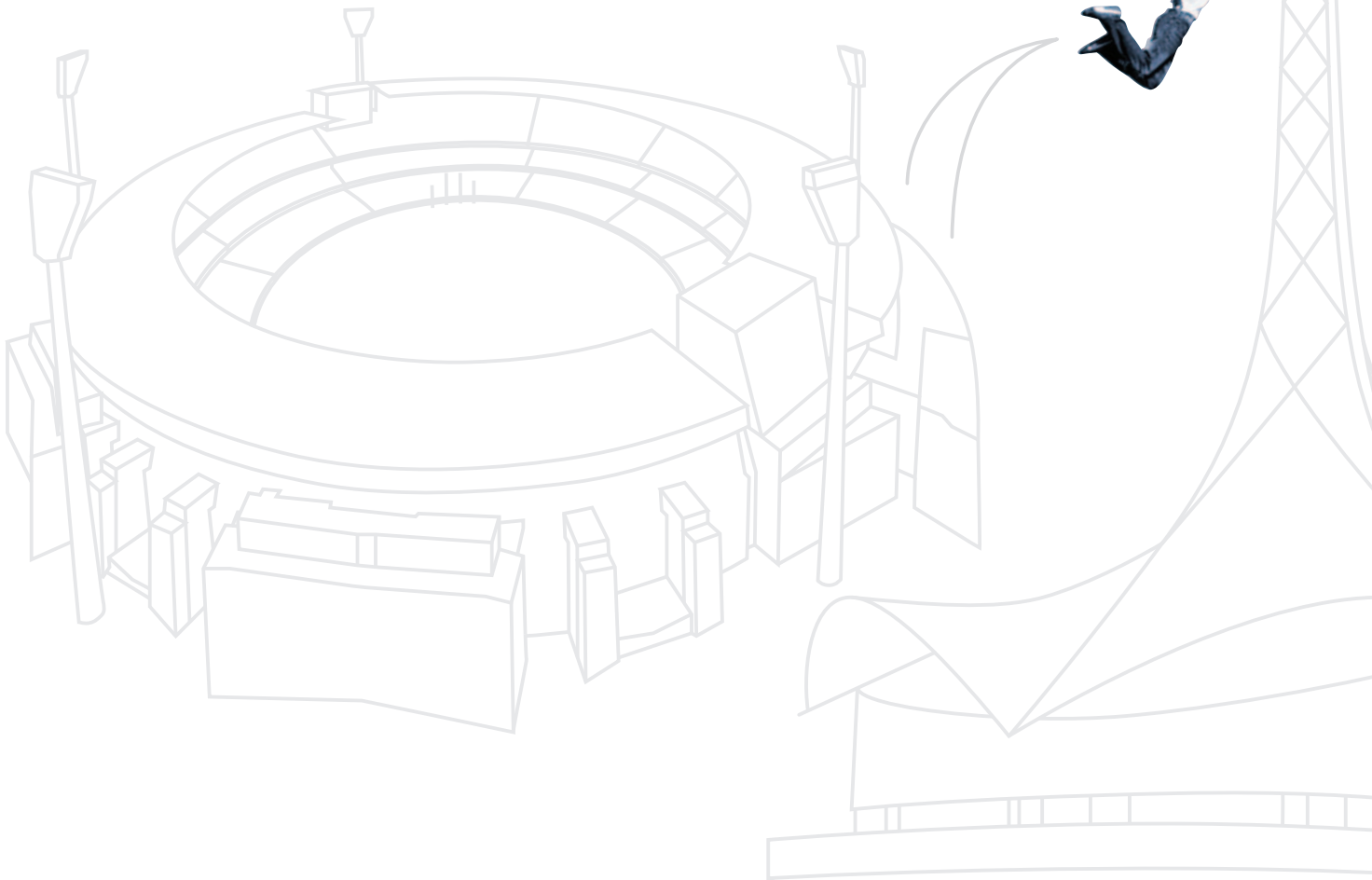
MGI offers a broad range of practice areas to its clients as well as business services such as corporate advisory and financial services.

Our development objective is to ensure you enrich your professional knowledge first hand by spending time in each of the firm's different disciplines. You will be able to experience the many different facets of being an accountant – assisting you in making informed decisions about your career.

**Study leave and training allowances**

If you are up to the challenge and demands of working on varied assignments then MGI is the firm for you. Our graduates gain experience by working in the firm's different practice areas. You will also be encouraged to interact with clients under the guidance of your manager.

With your work across MGI's expansive business base, you will also be able to experience first hand what makes certain industries tick. MGI gives you the chance to find out what you like about being an accountant.





### **An eye on the future**

Currently listed in the top ten fastest growing firms in the BRW list of top 100 accounting firms, and with a desire to continue this growth, MGI is a firm that is going places.

At MGI, you will have access to the career advantages of working for one of the Australia's top accounting firms. But you are still able to enjoy the benefits that come from working for a mid-sized firm, such as ready access to senior team members, variety of work experience and flexible working conditions. MGI is ambitious about its future and we understand your ambitions as well.

### **Enjoy the place you work**

At MGI, you are invited to be involved with a variety of social activities such as team lunches, Friday night drinks, sporting events, End of Financial Year and Christmas functions. MGI provides a fun and friendly environment that prides itself on living by our core values and interacting as a 'family'.

### **DID YOU KNOW?**

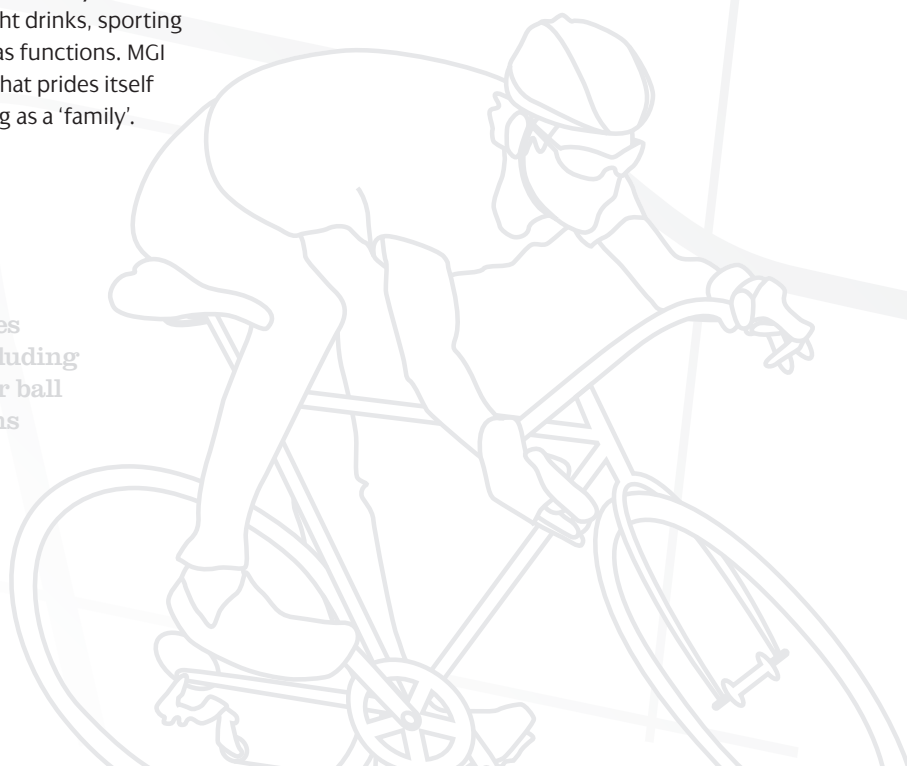
MGI Melbourne organises regular office events including an End of Financial Year ball and many more functions throughout the year.

### **Work-life balance**

At times we know you may need to put in the hard yards on important client work or to meet a critical deadline. We acknowledge your drive to succeed but MGI understands your life is not just about being an accountant.

We genuinely encourage you to create a work/life balance as we want you to continue to have the energy and passion for what you do.

MGI assists you in achieving a work/life balance by providing mutually beneficial, flexible working arrangements to accommodate your lifestyle choices as well as by offering team members benefits to keep your mind and body healthy.



# Make it happen: The recruitment process



## ▶ Learn more about us

Meet face-to-face with some of our team at careers fairs.

Our website '[www.mgimelb.com.au](http://www.mgimelb.com.au)' is a great way to get to know our firm, learn about the services we provide and get to know our strategic direction.



## ▶ Check closing dates

The Careers page of our website is the best place to find our application closing dates.

Take the time to read the information provided and ensure you have all the necessary documents required to submit your application.



## ▶ Submit your application

Apply as soon as you can, and ensure you have all the documents we've requested (a covering letter, your CV and academic transcripts).

Any applications that don't have all necessary documents cannot be reviewed.



If you're looking to take on a challenge, and the opportunity to create an exciting future, start day one of your career at MGI Melbourne.

▶ **Interview with us**

If you've submitted a standout application, we will ask you to meet us for an interview.

Here, you'll get the chance to really tell us why you want to work with us and articulate your strengths and goals.

▶ **Receive an offer**

If your skills are suited to MGI Melbourne, and we feel you'll be a good fit with our team, we'll make you an offer.

Together we'll work out a suitable starting date.

▶ **Join our team**

Welcome to the MGI Melbourne team!

We'll celebrate together at weekly social occasions and regular events.



# First hand: Jena Barrett

We ask Jena Barrett  
five questions about her  
experience in the MGI  
Graduate program.





“...the training and development program at MGI Melbourne has also been one of the highlights...”

**Why did you choose to work at MGI Melbourne?**

I chose MGI Melbourne because it provided the opportunity to work in different disciplines. Working in business services appealed to me more than choosing a particular discipline.

Also I liked the idea of working in a smaller firm. I thought it would be more personable and friendly and this has certainly been the case so far.

**How did you manage the transition from university to working full time?**

The support of the staff and the management team made the transition from university to working full time very manageable. The support of my appointed buddy gave me the guidance and assistance I needed to ensure that I wasn't too overwhelmed by the transition. In addition, MGI Melbourne's relaxed and friendly environment certainly made the process a lot easier.

**What work did you undertake as a graduate?**

I had exposure to a wide variety of duties such as general client administrative tasks, taxation, audit, due diligence and financial reporting. I have really enjoyed the diversity of my role and no two days are the same.

**What has been some of the highlights during your time at MGI Melbourne?**

I really enjoy the social aspect of working at MGI Melbourne. It has made the transition from university life to working full time all that much easier. MGI Melbourne offers a wide range of social activities and this has enabled me to get to know other staff on a personal level. Friday night drinks would probably be one of the best ways to interact and get to know other staff.

In addition, the training and development program at MGI Melbourne has also been one of the highlights so far. The level of support for training and development has certainly assisted me in my day-to-day duties and also with my Chartered Accountants (CA) qualification studies.

**What sort of training and development have you undertaken?**

Within a few weeks of commencing employment, I was enrolled with the Taxation Institute to undertake the Foundations of Tax course. This provided a good grounding for basic tax matters in my day-to-day duties.

Following the taxation course, I enrolled in the CA Programme. The firm has been supportive since the commencement of the course by conducting CA mock exams and catering for CA subjects in our weekly training sessions.

As part of the graduate program, MGI Melbourne offers twice-weekly training programs. The training sessions provide the graduates with a better understanding of relevant issues that arise in their day-to-day duties. It is also a forum where graduates can raise any queries or questions that they have without feeling intimidated.

Overall, I have been very impressed by the commitment of MGI Melbourne in providing compulsory training sessions on a variety of topics both in terms of technical and soft skill training.

We're looking for bright sparks.  
Individuals with bright minds,  
forward thinking and a personal  
approach to everything they do.

If this sounds like you, apply  
now to be a part of our graduate  
program today.

As part of the rapidly growing team at MGI Melbourne, you will play an essential role in helping hundreds of businesses and people grow, manage and enjoy their wealth.

You will experience first hand our belief that our people are our future. We are looking for professional and innovative team members to experience all the benefits and challenges of working for an energetic, mid-tier firm while enjoying a work/lifestyle balance your friends will envy.

**How to apply**

Apply online at:

[www.mgimelb.com.au/careers/application-form](http://www.mgimelb.com.au/careers/application-form)

Please note only applications with a covering letter, CV and academic transcript will be accepted for review.

Visit [www.mgimelb.com.au/careers](http://www.mgimelb.com.au/careers) for more information.



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